

PLACEMENT AGREEMENT

To be completed by both Host and Guest upon arrival

This Agreement, including all Exhibits, (the "Agreement"), is made and entered into as of the day _____ of the month _____ of , 200__ ("Effective Date"), by and between ("Hosts") _____ and ("Guest") _____

1. SCOPE OF THE AGREEMENT. The term of this Agreement will begin on the Effective Date and will continue in effect until (date) _____ or when terminated for cause by either party by a written 30 Day Notice of Termination.

2. REPSONSIBILITIES OF HOSTS AND STUDENTS.

- a. *Insurance.* The Hosts shall carry adequate liability insurance to cover any loss resulting from hosting a Guest
- b. *Room.* The Hosts shall provide a private bedroom with a bed, and desk or sturdy chair and table for Guest in the Host's home.
- c. *Contract Period.* Unless otherwise noted, the contact is for the written time period.
- d. *Other Necessities.* Hosts are responsible for providing laundry detergent, toilet paper, bed linens, and towels, at no extra charge. Guests are responsible for transportation costs to and from school and social outings, personal items (toothbrush, toothpaste, shampoo, soap, razors, etc.)
- e. *Meals.*

If the Guest has selected the meal option of the homestay, the Hosts shall provide well-balanced food for breakfast and dinner everyday. Hosts will prepare dinner ____ night(s) of the week on the following days: _____. Guest will prepare on their own, on these following days _____. If the Host is not able to prepare meals on these nights in any given week, other nights may be substituted.

If the Guest has selected not to have meals with the Host, adequate food storage should be made available to the Guest in the kitchen. Guests should have access to the kitchen to prepare simple meals and clean up after themselves.

_____ (Guest's initial) If a Guest decides to change their meal plan at anytime during the duration of stay, the Host must be in agreement prior to the change. Changes to the meal plan are not allowed in the middle of a month, but can be adjusted for the following month.

_____ (Guest's initial) The Hosts are not under any obligation to prepare special meals for the Guest.

The Hosts and Guest agree to the following regarding lunch:

- The Host shall prepare lunches; the Guest shall pay an additional \$ _____ per month for lunches.
- The Host shall purchase food for lunches; the Guest shall pay an additional \$ _____ per month for the additional food.
- The Guest shall provide for the Guest's own lunch at the Guest's expense.

For Guest's with the meal option: The Hosts and Guest agree to the following regarding dinner:

- The Guest must be home for dinner each night by ____ : ____ p.m.
- The Guest must call by ____ : ____ [a.m./p.m.] or leave a note at the home if the Guest is not going to be home for dinner.
- The Guest is free to join the Hosts for dinner and is not required to call or notify the Hosts if the Guest is unable to be home for dinner.
- The Guest must be home by ____ : ____ p.m. for dinner only on those nights where the

f. *Refrigerator privileges.* The Hosts and Guest agree to the following regarding refrigerator privileges:

- The Guest has free access to the refrigerator.
 - The Guest has limited access to the refrigerator; the access is limited to:
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- The Guest may take any food in the refrigerator.
 - The Guest may take only food that the Guest purchased.
 - The Guest may take certain food in the refrigerator, as follows:
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g. *Telephone.* The Hosts and Guest agree to the following regarding telephone charges:

- The Guest has a wireless phone that the Guest will use at all times.
- The Guest will purchase a wireless phone.
- The Guest will install a telephone in the Guest's room at the Guest's expense.
- The Hosts will have a telephone installed in the Guest's room; the Guest must pay for all telephone service billed to that telephone.
- The Guest must purchase prepaid telephone cards to use the Hosts telephone.

h. *Guests in the Host's home.* The Hosts and Guest agree to the following regarding guests:

- The Guest may never have guests in the house later than ____ : ____ p.m.
 - The Guest may only entertain guests in the Living Room.
 - The Guest may only entertain guests:
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- The Guest may have up to ____ guest(s) in the home at any time.
- The Guest must ask permission from the Hosts before having guest(s) in the Hosts' Home.

3. PAYMENT TERMS

- a. The Guest shall pay to the Host per the terms listed: \$ _____ per month.
 - b. The first payment is due within 2 days of arrival unless another date is indicated here:
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- The Guest shall pay an additional \$ _____ per day/week/month for additional food.
- The Guest/Hosts shall purchase any additional food, such as, soda and snacks.
- The amount of additional food shall not exceed \$ _____ per [day/week/month].

4. DEPOSIT

The Guest shall pay \$ _____ for a security deposit within 2 days of arriving at the Host's home.

The Guest submitted a deposit of \$ _____ to the Host prior to coming into the country

_____ (Guest's initials) The deposit can and will be used for cleaning of the Guest's room upon Guest's vacating the Homestay, any breakage that occurs while Guest is in the Host's home, and for any outstanding telephone charges a Guest incurs.

_____ (Guest's initials) Any left over deposit will be given back to the Guest on the day they vacate the Host's home.

The parties certify that they have read this Agreement and agree to be bound hereto. Each party warrants that it has full power and authority to enter into and perform under this Agreement and that the person signing this Agreement on behalf of such party has been duly authorized and empowered to execute this Agreement. Hosts understand that while the term "Hosts" is used in the plural, it applies to each of the undersigned Hosts individually.

In witness whereof, the parties hereto have caused this Agreement to be executed.

HOST Signature: _____

Print Name: _____

Date: _____

HOST Signature: _____

Print Name: _____

Date: _____

GUEST Signature: _____

Print Name: _____

Date: _____